



## Board of Governors of the City of London Freemen's School

**Date:** THURSDAY, 26 JUNE 2014

**Time:** 11.00 am

**Venue:** CITY OF LONDON FREEMEN'S SCHOOL, ASHTEAD PARK, SURREY,  
KT21 1ET

**Members:**

Stuart Fraser	Hugh Morris
Deputy John Bennett	Graham Packham
Michael Bramwell, (co-opted) (External Member)	Alderman Dr Andrew Parmley
Roger Chadwick	Judith Pleasance
Brian Harris	Elizabeth Rogula
Alderman Peter Hewitt	Deputy Dr Giles Shilson, (ex-officio) (Ex- Officio Member)
Michael Hudson	Sir Michael Snyder, (ex-officio) (Ex- Officio Member)
Vivienne Littlechild	Councillor Chris Townsend, (co-opted) (Ex-Officio Member)
Sir Clive Martin, (co-opted) (External Member)	Philip Woodhouse
Andrew McMillan, (co-opted) (External Member)	Gillian Yarrow, (co-opted) (External Member)
Douglas Mobsby, (co-opted) (External Member)	

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**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **ORDER OF THE COURT OF COMMON COUNCIL**

Order of the Court of Common Council of 1 May 2014, appointing, the Board and setting its terms of reference.

**For Information**  
(Pages 1 - 2)

4. **MINUTES**

To agree the public minutes and summary of the meeting held on 30 April 2014.

**For Decision**  
(Pages 3 - 8)

5. **MINUTES OF THE FINANCE, GENERAL PURPOSE AND ESTATES SUB COMMITTEE**

To receive the public minutes and summary of the meeting held on 22 May 2014.

**For Information**  
(Pages 9 - 12)

6. **MINUTES OF THE ACADEMIC AND EDUCATION SUB COMMITTEE**

To receive the public minutes and summary of the meeting held on 22 May 2014.

**For Information**  
(Pages 13 - 16)

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

9. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

## Part 2 - Non-Public Agenda

### 10. NON-PUBLIC MINUTES

To agree the non-public minutes of the meeting held on 30 April 2014.

**For Decision**  
(Pages 17 - 22)

### 11. NON PUBLIC MINUTES OF THE FINANCE, GENERAL PURPOSE AND ESTATES SUB COMMITTEE

To receive the non-public minutes of the meeting held on 22 May 2014.

**For Information**  
(Pages 23 - 26)

### 12. NON PUBLIC MINUTES OF THE ACADEMIC AND EDUCATION SUB COMMITTEE

To receive the non-public minutes of the meeting held on 22 May 2014.

**For Information**  
(Pages 27 - 30)

### 13. BURSAR'S REPORT

Report of the Bursar of the City of London Freemen's School.

**For Information**  
(Pages 31 - 36)

- a) Annex 1: Summary of the 2014/15 budget and forecast out-turn (Pages 37 - 38)
- b) Annex 2: Arrears of Fees June 2014 (Pages 39 - 42)
- c) Annex 3: Number of FTE working days lost per employee (Pages 43 - 44)
- d) Annex 4: Media coverage (Pages 45 - 64)
- e) Annex 5: Study Timetable (Pages 65 - 66)

### 14. REVIEW OF ASSISTANCE FOR FOUNDATION BURSARIES

Report of the Headmaster and the Chamberlain.

**For Information**  
(Pages 67 - 76)

### 15. HEADMASTER'S REPORT

Report of the Headmaster of the City of London Freemen's School.

**For Information**

(Pages 77 - 82)

- a) Appendix 1: The School Roll September 2014 (Pages 83 - 84)
- b) Appendix 2: Safeguarding Annual Report and Safeguarding Policy (Pages 85 - 106)
- c) Appendix 3: Prize Day 2014 (Pages 107 - 108)
- d) Appendix 4: Recent and Forthcoming Events (Pages 109 - 112)
- e) Appendix 5: School Development Plan 2014-2015 (Pages 113 - 142)

16. **HEAD OF JUNIOR SCHOOL REPORT**

Report of the Head of the Junior School, City of London Freemen's School.

**For Decision**  
(Pages 143 - 148)

17. **CITY OF LONDON FREEMEN'S SCHOOL MASTERPLAN**

Report of the Headmaster of the City of London Freemen's School and the City Surveyor regarding the City of London Freemen's School;

- Main House (Masterplan Phase 2) and;
- Swimming Pool replacement (Phase 2a) and;
- Funding Evaluation Update.

Report to follow.

**For Decision**

18. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**